

APPLICATION FOR A REFUND OF MOTOR TAX

RF 120

Tax Disc must be surrendered immediately as refunds are generally calculated from the first of the month following the surrender of the disc. A minimum of 3 unexpired whole calendar months must be left on the disc when surrendered.

A. OWNER/VEHICLE DETAILS

REGISTRATION NUMBER	<table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 16.6%;"></td> <td style="width: 16.6%;"></td> <td style="width: 16.6%;"></td> <td style="width: 16.6%;"></td> <td style="width: 16.6%;"></td> <td style="width: 16.6%;"></td> </tr> </table>											
Make/Model	<input style="width: 95%;" type="text"/>	Colour(s)	<input style="width: 95%;" type="text"/>									
Chassis Number	<table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 16.6%;"></td> <td style="width: 16.6%;"></td> <td style="width: 16.6%;"></td> <td style="width: 16.6%;"></td> <td style="width: 16.6%;"></td> <td style="width: 16.6%;"></td> </tr> </table>											
OWNER												
Mr., Ms., etc.	<input style="width: 95%;" type="text"/>	First Name(s)	<input style="width: 95%;" type="text"/>									
Surname OR Company Name	<input style="width: 95%;" type="text"/>											
Address	<table border="1" style="width: 100%; height: 30px;"> <tr> <td style="width: 16.6%;"></td> <td style="width: 16.6%;"></td> <td style="width: 16.6%;"></td> <td style="width: 16.6%;"></td> <td style="width: 16.6%;"></td> <td style="width: 16.6%;"></td> </tr> </table>											
Town/City	<table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 16.6%;"></td> <td style="width: 16.6%;"></td> <td style="width: 16.6%;"></td> <td style="width: 16.6%;"></td> <td style="width: 16.6%;"></td> <td style="width: 16.6%;"></td> </tr> </table>											
County	<input style="width: 95%;" type="text"/>	Phone No.	<input style="width: 95%;" type="text"/>									

B. REASONS FOR REFUND

<p>1. Vehicle Stolen The vehicle was stolen on <input style="width: 60px;" type="text"/> and has not since been recovered <input style="float: right;" type="checkbox"/> Day Month Year</p> <p>2. Vehicle Scrapped/Destroyed The vehicle was scrapped completely and destroyed on <input style="width: 60px;" type="text"/> and has not since been recovered <input style="float: right;" type="checkbox"/> Day Month Year</p> <p>3. Vehicle Exported The vehicle was sent permanently out of the State on <input style="width: 60px;" type="text"/> <input style="float: right;" type="checkbox"/> Day Month Year</p> <p>4. Vehicle Not Used The vehicle has not been used in a public place at any time since the issue of the tax disc. <input style="float: right;" type="checkbox"/></p> <p><small>Documents to Accompany Application: In all cases Tax Disc and Vehicle Licensing Certificate or Registration (Log) Book * Medical certificate, letter from educational body or business etc., confirming the relevant period.</small></p>	<p>*5. Vehicle unused because of Owner illness/injury I, the owner of the vehicle have ceased to use it from <input style="width: 60px;" type="text"/> <input style="float: right;" type="checkbox"/> Day Month Year because of illness, injury or other physical disability and I will be unable to use it until at least <input style="width: 60px;" type="text"/> Day Month Year</p> <p>*6. Vehicle unused because of Owner absence from the State I, the owner of the vehicle have ceased to use it from <input style="width: 60px;" type="text"/> <input style="float: right;" type="checkbox"/> Day Month Year Because of absence from the State for business/educational purposes or overseas service with the Defence Forces I will be absent from the state until <input style="width: 60px;" type="text"/> at Least Day Month Year</p> <p>7. Vehicle Duty Error The duty was paid/overpaid by mistake in the following Circumstances. <input style="float: right;" type="checkbox"/> ----- -----</p>
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C. DECLARATION

I declare that the particulars given at A above are correct and I apply for a refund of motor tax for the reason (tick) given at B. I attach the required evidence (Medical Certificate, etc. as appropriate) in support of my claim and I further declare that the vehicle in respect of which the refund is being sought will not be used by me or with my consent in any public place during the remainder of the licensing period unless it is properly licensed.

Signature of Owner: _____

Signature of Garda/Witness: _____

Date: _____

Garda Station Stamp

FOR OFFICIAL USE ONLY

Serial Number of Application	_____
Date of Surrender of Licence	_____
Date of Expiry of Licence	_____
Number of Months remaining	_____
Annual Rate of Tax	_____
Repayment/Refund Amount	_____
Date Allowed/Disallowed	_____
Date Repaid/Refunded	_____

All refund applications must be made on Application Form RF120 - this form must be witnessed at your local Garda Station. You must provide supporting documentation as proof of the circumstances of each application for refund as follows:

1. Vehicle Stolen

For stolen vehicles, a Garda report confirming the date of theft and that the vehicle has not since been recovered + Form RF134 declaring the loss of the tax disc. You must have a minimum of 3 whole calendar months left (unexpired) on the disc from the date the vehicle was stolen.

2. Vehicle Scrapped / Write-Off

a) **Scrapped:** a copy of the Certificate of Destruction issued by the Authorised Treatment Facility where the vehicle was scrapped + original tax disc.

<i>Authorised Treatment Facility</i>	<i>Contact Details</i>
Brendan Higgins Car Dismantlers, Caltra, Ballinasloe	09096 78423 / 087 9905768
CSC Components Car Dismantlers, Annaghill, Ballygluinin, Tuam.	086 7774796
Forde Dismantlers, Cahermorris, Corrandulla	091 791177
Galway Metal Company, Oranmore	091 794358
Galway Vehicle Recycling Centre, Unit 1 Ballybane Industrial Estate, Tuam Road, Galway	091 755616
Headford Road Car Dismantlers, Carrowbrowne	091 751148
Mongan Commericals, Cluide, Corrandulla	085 1670166
Nohilly Car Dismantlers, Cumber, Tuam.	093 41602

b) **Write-Off:** a letter from your Insurance Company confirming the vehicle is a total write-off, i.e. Category A or B + original tax disc (vehicles classed as Category C or D are not total write-offs and do not qualify for a refund).

You must have a minimum of 3 whole calendar months left (unexpired) on the disc from the date the vehicle was scrapped / written-off.

3. Vehicle Exported

Copy of re-registration documents + original tax disc. You must have a minimum of 3 whole calendar months left (unexpired) on the disc from the date the vehicle was re-registered.

4. Vehicle Not Used

This category refers to a tax disc which has never been used, therefore, the original disc must be returned prior to or within 2 weeks of its start date (declarations received during the period of the tax disc are not eligible to be granted under this category).

5. Vehicle not used because of Owners Illness / Injury

Medical certificate from a doctor covering a minimum 3 month period + your original tax disc. You should submit your completed application without delay as it is payable from the 1st of the month following receipt and must have a minimum of 3 whole calendar months left (unexpired) on the disc at that time.

6. Vehicle unused because the Owner absent from the State

A letter from the Defence Forces, employer or college, confirming the nature and period of absence + your original tax disc. You should submit your completed application without delay as it is payable from the 1st of the month following receipt and must have a minimum of 3 whole calendar months left (unexpired) on the disc at that time.

7. Vehicle Duty Error

If you are due a repayment, e.g. after an error or change in your tax class / vehicle weight, you should submit Application Form RF120 with your old tax disc and Vehicle Registration Certificate when applying for your new tax disc.

Note: your annual rate of motor tax must exceed € 119 in order to qualify for a refund.